

## EAST ASIA MANAGEMENT UNIVERSITY

### ***Processes for disseminating EAMU's policy on Academic Integrity and Free Intellectual Enquiry***

- 1 EAMU's *Policies on Academic Integrity and Free Intellectual Enquiry* are published on the EAMU website, in the *EAMU Students Handbook* and outlined in EAMU's marketing materials.
- 2 EAMU's *Policies on Academic Integrity and Free Intellectual Enquiry* are brought to the attention of academic staff during their induction.
- 3 Academic staff sign a Declaration undertaking to comply with EAMU's *Policy on Academic Integrity* and commit to assisting students in complying with the same, as a condition of enrolment which declaration is included in the academic staff records.
- 4 Students sign a Declaration undertaking to comply with EAMU's *Policy on Policy on Academic Integrity* as a condition of enrolment which Declaration is included in the record of each student.
- 5 EAMU's *Policies on Academic Integrity and Free Intellectual Enquiry* are drawn to the attention of students during student orientation and at the introductory lecture of EAMU each course unit.
- 6 Each piece of work submitted for assessment relating to qualification issued by EAMU must include a frontispiece which contains the following statement signed by students:

"Materials submitted for assessment for (insert course unit and course code) leading to qualifications issued by EAMU is my own work excepting where there is clear acknowledgement or reference in the form prescribed by the *EAMU Referencing Guide*, to the work of others."

(See Frontispiece for student work submitted for assessment)

**EAST ASIA MANAGEMENT UNIVERSITY**

***POLICY ON ACADEMIC INTEGRITY: FORM 1***

**ACADEMIC STAFF DECLARATION OF COMPLIANCE WITH EAMU'S *POLICY ON ACADEMIC INTEGRITY***

- 1 I have read and understood EAMU's *Policy on Academic Integrity*.
- 2 As a condition of employment I undertake to comply with EAMU's *Policy on Academic Integrity* relating to all teaching learning and research activities and the publication of research.
- 3 I undertake to make every endeavour to assist EAMU students understand and to comply with EAMU's *Policy on Academic Integrity*.

<b>Name of declarant:</b>	
<b>Signature of declarant:</b>	
<b>Date</b>	

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***POLICY ON ACADEMIC INTEGRITY: FORM 2***

**STUDENT DECLARATION OF COMPLIANCE WITH EAMU'S *POLICY ON ACADEMIC INTEGRITY***

1. I have read and understood EAMU's *Policy on Academic Integrity*
2. I am aware of the consequences that befalls of EAMU's *Policy on Academic Integrity* including expulsion from the institution.
3. I undertake to comply with EAMU's *Policy on Academic Integrity*.
4. I undertake to ensure that any materials submitted for assessment leading to qualifications issued by EAMU is my own work excepting where there is clear acknowledgement or reference, in the form prescribed by the *EAMU Referencing Guide*, to the work of others.

<b>Name of declarant:</b>	
<b>Signature of declarant:</b>	
<b>Date</b>	

**POLICY ON ACADEMIC INTEGRITY: Frontispiece for student work submitted for assessment**

<b>EAST ASIA MANAGEMENT UNIVERSITY</b>	
<b>FRONTISPIECE FOR WORK SUBMITTED FOR ASSESSMENT</b>	
<b>Name of assessor</b>	
<b>Course unit title</b>	
<b>Course unit code</b>	
<b>Particulars of work submitted (e.g. Assignment title, issue addressed etc)</b>	
<b>Name of student</b>	
<b>Identity number of student</b>	
<b>Declaration</b> I declare that this assessment submission is my own work excepting where there is clear acknowledgement or reference, in the form prescribed by the <i>EAMU Referencing Guide</i> , to the work of others.	
<b>Signature of student</b>	
<b>Date</b>	