

**1 Academic integrity**

Academic integrity involves indubitable honesty in matters relating to teaching and learning and including assessment submissions and examinations.

**2 Breaches of academic integrity**

2.1 Breaches of academic integrity include but are not limited to:

- a. fabricating or falsifying data
- b. submitting materials for assessment that is the work of another student or has been written by another person;
- c. utilising data, words or ideas (from sources such as books, journal articles, reports, materials from the Internet or other forms of written or oral communication) without appropriate acknowledgement;
- d. falsification of identity at examinations or in assessment processes;
- e. possessing at examinations and assessments of unauthorised materials or equipment.
- f. seeking or providing unauthorised assistance in the assessment or examination process

**3 Penalties**

Actions relating to breaches of the requirements for academic integrity are discretionary and may include counselling and mentoring and/or the imposition of penalties such as:

- a. mark reduction or zero mark for an assessment item;
- b. awarding of a Fail grade in the course unit in which a breach of academic integrity occurs;
- c. awarding of a Fail grade in the course unit in which a breach of academic integrity occurs and in another course unit or all course units undertaken in the same teaching period;
- d. suspension from the EAMU for a specified period of time, combined with the allocation of fail grades;
- e. expulsion from EAMU, combined with the allocation of fail grades

**4 Procedures**

- 4.1 Initial determinations on breaches are made by markers in consultation with the Head of school or the invigilators during examination with the Chief Invigilator.
- 4.2 Minor breaches on coursework submissions occurring through unfamiliarity with academic conventions and their interpretations may result in counselling and mentoring.
- 4.3 Allegations of major breaches on assessment are reported in writing to the Principal through the Head of school. The Principal may convene a Disciplinary Committee [or

similar] which investigates, makes determinations and imposes penalties for such breaches.

- 4.4 Determinations of the Disciplinary Committee [or similar] on breaches may be appealed in writing to the Academic Board within 7 days of the DC outcome. The decisions of the Academic Board will be final.
- 4.5 All proceedings in relation to breaches of academic integrity are recorded in writing.