**Position Title:** Enrollment Sales Leader

**East Asia Management University (EAMU)** is an international university from Singapore that is licensed and authorised by the Royal Government of Cambodia to deliver university degree programs and courses. The University is currently looking for suitable and qualified candidates to assume:

* **Enrollment Sales Leaders (multiple positions)**

**Key Responsibilities:**

1. **Proactively recruit students**through calls, emails, social media, and in-person/virtual meetings
2. **Guide prospects**through the entire enrollment journey from inquiry to admission
3. **Achieve monthly/quarterly enrollment targets**with strategic follow-up plans
4. **Maintain accurate CRM records**of all interactions and conversion metrics
5. **Represent the university**at recruitment fairs, school visits, and education expos
6. **Collaborate with marketing**to optimize lead generation campaigns
7. **Advise applicants**on program choices, admission requirements, and financial aid
8. **Analyze market trends**to adjust recruitment strategies for better conversion

**Job Requirements:**

* **Bachelor’s degree** (Business, Marketing, Education, or related field)
* **2+ years’ experience** in sales/recruitment
* **Proven track record** of meeting enrollment/sales targets in education sector
* **CRM proficiency** (Salesforce, HubSpot) + strong data-driven decision-making skills
* **Exceptional communication & persuasion skills** (calls, emails, presentations)
* **Adaptability** to travel/work flexible hours during peak recruitment periods
* **Multilingual ability** (preferred for international recruitment)

**Benefits to employee:**

* Highly competitive benefit packages with a pleasant working environment.
* Salary with enrollment incentive: Negotiable.
* Working hours: Monday to Saturday
* Private Insurance – Hospitalisation cover
* Medical and Dental cover
* Annual Leave